<u>Inclusion Co-ordinator – Laura Claxton</u>



My name is Laura Claxton and I am the Inclusion Co-ordinator (INCo) for Woolgrove School. My main role is to lead and manage the EHCP annual review meetings and paperwork for all pupils. I work closely with pupils, teachers, parents and other professionals to ensure that pupils at Woolgrove School are provided with the best possible provision to meet their needs and EHCP outcomes.

My role allows me to work alongside many other professionals and outside agencies, including specialist teachers, educational psychologists, physiotherapists and the SEND team. I will often liaise with these professionals to collate reports for EHCP annual reviews.

I am an experienced SEND teacher and have taught across SLD, LD and mainstream settings. I currently teach 1 day a week at the school alongside the role. I am also a co-literacy lead, and I deliver training to teachers and support staff to assist with meeting the needs of our pupils with reading, writing and phonics.

You will receive a letter from me when your child's EHCP annual review is due and we will work closely together to amend the EHCP to reflect the current needs of your child.

Please feel free to contact me if you have any questions regarding your child's EHCP at Inco@woolgrove.herts.sch.uk

