



# WOOLGROVE SCHOOL

## Special Needs Academy

Pryor Way, Letchworth, Herts, SG6 2PT

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Headteacher

Mrs Lisa Hall



23<sup>rd</sup> March 2018

Dear Parent/Carer

### SCHOOL MEALS

We have been informed by Herts Catering that due to increasing costs from their suppliers and the increase in the National Living Wage, it will be necessary to increase the cost of school meals with effect from 1<sup>st</sup> April 2018.

The cost of school meals for the Summer Term will therefore be increasing to £2.50 per day, £12.50 per week for Junior Children. School meals must be paid for in advance on the first day of each week, or for the half-term in advance. We would like to thank those of you who are now paying on-line via our Parent Pay system and hope that you have found this facility equally useful. This is now our preferred method of payment. If you have any issues, or would like help to access or use this system please contact the school office on (01462) 622422. For those of you who do not have access to the internet we will continue to accept payments by cheque, made payable to Woolgrove School, for the immediate future.

It is the school's policy to inform you if a month of outstanding dinner money is accrued (a debt of £50). We are very aware of financial pressures in the current economic environment and it is our aim to prevent the build up of any unforeseen debts before they become unmanageably large. At this point you would be required to provide your child with a packed lunch until the debt is repaid.

All Infant pupils will continue to receive Universal Free School Meals, paid for by the government. For those of you with a child currently in Year 2 please be aware that as of September 2018, when your child enters Year 3, you will be required to pay £2.50 per day (£12.50 per week). If you believe that you may be eligible for Free School Meals please apply online at [www.hertfordshire.gov.uk/freeschoolmeals](http://www.hertfordshire.gov.uk/freeschoolmeals)

Thank you for your cooperation and support.

Yours sincerely

Lisa Hall  
Headteacher